



PURCHASE ORDER

147 w 26th St
 6th Floor
 New York, NY 10001
 ph: 212-645-2300
 fax: 212-367-7717

Date:

Customer Info:

Company:
 Attn:
 Address:

NOTE TO CUSTOMERS

Please make sure that:

- fonts are either provided, or outlined
- all hi-res images are in place
- colors are to your specifications

please feel free to contact us with any questions!

Phone:

Fax:

Email:

		Job Description:	Quoted Price:
Quantity:			
Finished Size:			
Flat Size (if different):			
Inks/colors:			
Art Provided:			
Paper Stock:			
Cover			
Text			
Finishing/Binding:			
Special Handling, etc:			
Misc:			
Requested Due Date:			
Shipping Instructions:			

*****FOB our plant New York, NY*****